Melanie "Rachel" Stratemeier

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PROFESSIONAL EXPERIENCE

Heritage Resource Management   Oklahoma City, OK
Senior Systems Analyst   07/16 – 05/18
- Evaluated company hardware and software requirements and implemented appropriate solutions into workflow
- Managed technical support for company's specialized accounting software
- Utilized GIS to perform spatial analysis on leaseholds
- Created data models with SQL and Excel to use in investment and well forecasting
- Helped troubleshoot problems and resolve computer issues

American Energy Partners   Oklahoma City, OK
Land Business Analyst, American Energy Non-Operated   06/14 – 07/16
- Used GIS to map and evaluate potential acquisition opportunities
- Created upside models in Excel to forecast well development and analyze investment returns
- Designed and published SQL reports that integrated various data sources for the use of the team
- Maintained data integrity in SQL Server databases and lists hosted on SharePoint site

Sabre Holdings, Inc.   Southlake, TX
Business Analyst Intern, Business Operations Technology Solutions   05/13 – 08/13
- Gathered requirements and analyzed data for building a database to manage ~35,000 assets
- Ran coordination meetings and managed project scope and timeline
- Facilitated communications between the client and the development team
- Built SharePoint website to act as central repository for project documentation

Dell   Austin, TX
Inside Sales Representative   06/08 – 05/09
- Identified and qualified buyers and surpassed monthly sales quotas of ~$100,000 of computer systems
- Resolved customer satisfaction issues to ensure repeat business
- Guided financing for the sales team and implemented daily emails detailing best practices
- Elected top representative 3 times in recognition of achieving the most sales in that month

EDUCATION

Southern Methodist University, Cox School of Business   Dallas, TX
Master of Business Administration; Concentration in Business Analytics   May 2014
Denius Cane Endowed Scholarship

Southern Methodist University, Dedman School of Law   Dallas, TX
Doctor of Jurisprudence   May 2014
Dean's Scholarship Recipient

University of Texas at Austin   Austin, TX
American Studies; Spanish, Business   May 2008
Phi Beta Kappa Honor Society

SKILLS

Advanced proficiency in all Microsoft Office products, including Excel and Access (moderate VBA experience); SQL Server; PowerBI; Spotfire; ReportBuilder; ArcMap/ArcGis; SharePoint; Ruby, Rails, Python, R, and basic JavaScript; conversant and literate in Spanish